

WAYLAND PUBLIC SCHOOLS

Wayland, Massachusetts 01778

Finance Subcommittee Meeting (School Committee)
Wayland Town Building – Small Conference Rm, 2nd Fl

Thursday – 11:30 A.M.
November 19, 2015

AGENDA

Est. Time
11:30 P.M.

1. **Comments & Written Statements from the Public**
2. **Financial Matters**
 - (a) Review of Wayland School Community Programs (WSCP) and The Children's Way (TCW) FY17 Budgets, including Utility and Custodial Services Cost Allocation, and Discuss Potential Uses of Surplus Funds for WSCP
 - (b) Discuss with Public Buildings Director Electricity Costs and Related Delivery Charges
 - (c) Review FY17 School Capital Requests Submitted to Finance Committee for Possible Prioritization
 - (d) Receive Update regarding Outstanding Capital Projects and Balances, including the Renovation of the Happy Hollow Nurse's Office/Staff Room/Corridor Area
 - (e) Discuss Possible Gift of Services by WayCAM for Wayland High School Theater
 - (f) Review FY16 Quarter 1 Financial Report
 - (g) Continued Review of Program Descriptions for Certain Revolving Accounts to be Submitted to DESE, per Attorney Toomey's Recommendation
 - (h) Review of FY16 METCO Budget, including Revolving and Boston Parents' Council Accounts, and Discuss Scholarship Fund Accounting Mechanisms
 - (i) Discuss Process Followed for Purchases Made by Program Directors, including the METCO and Wayland School Community Programs, and Review Recommendations Made by Jim Powers Related to the METCO Accounts
 - (j) Receive Recommendation and Implementation Plan/Schedule regarding Student Activity Account On-Line Payments
 - (k) Discuss FY17 Budget for School Committee Expenses
3. **Administrative Matters**
 - (a) Receive Updated Status on Various Outstanding Projects by the Business Administrator
 - (b) Discuss Administrative Support for Finance Subcommittee and Long-Term Schedule for Finance Subcommittee Work
4. **Future Agenda Topics and Date of Next Meeting**
5. **Consent Agenda**
 - (a) Approval of Finance Subcommittee August 28, 2015 (revised), September 18, 2015, October 14, 2015 and October 30, 2015 Minutes
6. **Comments from the Public**
7. **Adjournment**

2:00 P.M.

"The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."